

Hood Central Appraisal District
Board of Directors Meeting
November 20, 2025

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute. A quorum of the members of the Board attended in person at the HCAD Office.

These minutes are a summary of the only subjects the Board addressed and the actions it took.

Call to Order

Mr. Frye called the meeting to order at 5:00PM, verified a quorum was present, and that the notice was posted timely. The board took up the following agenda items:

Verify the Presence of a Quorum

Members Present:

Rick Frye, Chairman, Presiding Officer
Rod Litke
Scott Bradley
Mark McDonald
Richard Hoefs

Also Participating:

Jeff Law, Chief Appraiser

Recognize Visitors; Hear Public Comments

0 members of the public spoke.

Consent Agenda Items

Action regarding approval of the Board of Director's meeting minutes from the October 16, 2025 meeting

Action regarding approval of the financial statements from October 2025

Approve the payment of an invoice from Pritchard & Abbott, Inc. in the amount of \$23,750.00 for mineral appraisal services

Approve the payment of an invoice from Weaver and Tidwell, LLP in the amount of \$32,501.44 for forensic audit services

Scott Bradley made a motion to approve the consent agenda items as presented. Richard Hoefs seconded the motion. Motion carried 5-0

General Action Items

Discuss and take possible action to select a bank depository for the next two-year period – 2026-2027 as a result of the RFP process

Mark McDonald made the motion to accept the RFP from First National Bank Granbury-Option 1 as a depository for the Hood Central appraisal District for a two-year period beginning 2026-2027. Scott Bradley seconded the motion. Motion carried 5-0

Discuss and take possible action to adopt a resolution related to Section 25.25b “other inaccuracies”

Richard Hoefs made a motion to accept the resolution allowing corrections of “Other Inaccuracy as Prescribed by Board Rule”. Rod Litke seconded the motion. Motion carried 5-0

At 5:56 PM the Board recessed into executive session pursuant to the Texas Government Code

- a. Section 552.071 - when the governmental body seeks the advice of its attorney about: pending or contemplated litigation; or a settlement offer; or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with this chapter.
- b. Section 551.074 – To deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of the chief appraiser.

At 6:01 the Board returned to open session for possible action on items deliberated on in executive session. No action was taken in closed session. The Board then took up General Action Item b(iii) - **Discuss and take possible action on the annual evaluation of the Chief Appraiser**

Mark McDonald made a motion to increase the Chief Appraiser salary to \$205,000 annually with 4 weeks vacation awarded each January. Scott Bradley seconded the motion. Motion Carried 5-0

Information Items

- a. Report from the Chief Appraiser
 - Update on Appraisal Process
 - Update on Collections Operations
 - Update on Board of Directors Appointment Process
 - Update on Forensic Audit

Propose Future Agenda Items; Set Next Meeting Date; Adjourn

No items were proposed. The next regular meeting was proposed as Thursday, December 18, 2025. The meeting was adjourned at 6:42PM.



Rod Litke, Secretary