

**Hood Central Appraisal District**  
**Board of Directors Meeting**  
**1902 W. Pearl St**  
**Granbury, Texas 76048**

**FILED**

**JUL 29 2024**

  
County Clerk, Hood County, TX

**Notice is hereby given that on August 1, 2024, the Board of Directors of the Hood Central Appraisal District will meet in regular open session beginning at 5:00 p.m. at 1902 W. Pearl St., Granbury, Texas**

**AGENDA**

The public is welcome to address the Board of Directors during the public comment period under agenda Item 3 regarding any item on the agenda or any other issues under the Board's jurisdiction. During the Public Comments period, the Chairman will allow each speaker three minutes in which to speak. The Board may refuse to hear comments on subjects not reasonably related to items on the agenda, to policies and procedures of the HCAD, to policies and procedures of HCAD Appraisal Review Board, or to other issues under the Board's jurisdiction. The Board may not respond to comments regarding the items not on the agenda.

- 1. Call to Order**
- 2. Verify the Presence of a Quorum and Posting of the Meeting Notice**
- 3. Recognize Visitors; Hear Public Comments**
- 4. Action Items**
  - a. Consent Action Items:
    - i. Action regarding approval of the Board of Director's meeting minutes from the July 11, 2024 meeting
  - b. General Action Items:
    - i. Discuss and consider taking action to pass a resolution by the Board of Directors which would determine the need, if any, for a review of the policies, procedures, receivables, payments and other decisions acted on by the Board related to the design and planning for new facilities for the Hood Central Appraisal District
- 6. Recess to executive session pursuant to the Texas Government Code**
  - a. Section 551.071(1)(a) and (2) Consultation with general counsel regarding taxing unit request for the Hood Central Appraisal District to have an audit conducted and contemplated litigation
- 7. Return to open session for possible action on items deliberated on in executive session**
- 8. Propose Future Agenda Items; Set Next Meeting Date; Adjourn**
  - a. Proposed Next meeting date: Thursday August 15, 2024

Hood Central Appraisal District  
Board of Directors Meeting  
July 11, 2024

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute. A quorum of the members of the Board attended in person at the HCAD Office.

These minutes are a summary of the only subjects the Board addressed and the actions it took.

**Members Present:**

Eddie Rodriquez, Chairman, Presiding Officer  
Rod Litke  
Rick Frye (Joined meeting at 5:40pm)  
Scott Bradley

**Members Not Present:**

Mark McDonald

**Also Participating:**

Jeff Law, Chief Appraiser

Mr. Rodriquez called the meeting to order at 5:00PM., verified a quorum was present, and that the notice was posted timely. The board took up the following agenda items:

**3. Recognize Visitors; Hear Public Comments**

2 members of the public spoke.

**4. Action Items**

**a. Consent Agenda Items**

- i. Action regarding approval of Board of Director's meeting minutes from June 13, 2024 meeting
- ii. Action regarding approval of the financial statements from June 2024

Scott Bradley made a motion to approve the consent agenda items as presented. Rod Litke seconded the motion. Motion carried 3-0

## **b. General Action Items**

- i. Discuss and consider taking action to accept the 2023 Annual Audit report as presented by Cara Hilbrich from the accounting firm Roberts & McGee, CPA

Rod Litke made a motion to accept the 2023 Annual Audit report as presented. Scott Bradley seconded the motion. Motion carried 3-0

- ii. Discuss and consider taking action to rescind previous action(s) taken by a previous board of the Appraisal District related to establishing the HCAD Home Office Corporation

Rod Litke made a motion to rescind the action taken by the Board of Directors of the Hood Central Appraisal District at the May 19, 2021 board meeting, (Action Item number 12) which adopted a resolution approving the formation of a Texas Non-Profit Corporation and to facilitate real estate transactions, approving any property leases or purchase option agreements. Scott Bradley seconded the motion. Motion carried 4-0

- iii. Discuss and consider taking action to renew the group health insurance with United Healthcare starting August 1, 2024.

Eddie Rodriguez made a motion to approve the Chief Appraiser to renew the current group health insurance with United Healthcare. Rick Frye seconded the motion. Motion carried 4-0

- iv. Discuss and consider taking action to authorize the Chief Appraiser to purchase the Microsoft 365 Suite of software

Rick Frye made a motion to approve the Chief Appraiser to purchase up to 25 licenses of the Microsoft 365 suite of software through SHI Government Solutions in an amount of \$6,252.00. Scott Bradley seconded the motion. Motion carried 4-0

## **5. Information Items**

Jeff Law presented the Chief Appraiser's Report

- 2024 Protest and ARB Hearings Update
- Update on Taxing Unit Meetings

- Potential Return to bi-monthly board meetings
  - Update regarding the proposed 2025 budget
- 6. Recess to executive session pursuant to the Texas Government Code**  
Eddie Rodriguez recessed the open meeting, the Board reassembled in executive session at 6:06PM
  - 7. Return to open session for possible action on items deliberated on in executive session**  
The Board returned to open session at 7:37PM  
No action was taken on matters discussed in executive session
  - 8. .Propose Future Agenda Items; Set Next Meeting Date; Adjourn**  
No items were proposed. The next regular meeting was announced as Thursday, August 1, 2024. The meeting was adjourned at 7:39PM.

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Rod Litke, Secretary

**Certified Agenda of the Executive Session of  
Hood Central Appraisal District  
Board of Directors**

The Hood Central Appraisal District posted a written notice of today's open meeting and executive session of its Board of Directors and furnished copies of the notice to the Hood County Clerk. After the Board convened in open meeting, the chair announced publicly that the Board would recess under authority of the provisions of the Open Meetings Act identified in the posted notices. The chair then recessed the open meeting, the Board reassembled in executive session, and the chair announced that the executive session began on the following date and time:

Date: July 11, 2024

Time: 6:06PM

The Board deliberated in executive session on the following matters authorized by Texas Open Meetings Act Government Code Ch. 551:

Section 551.071(1)(a) and (2) Consultation with general counsel regarding taxing unit request for a forensic audit, related insurance coverage and contemplated litigation.

The chair then announced that the executive session ended on the following date and time:

Date: July 11, 2024

Time:7:37PM

The Board then reassembled in open meeting. The Board took no action during its executive session. The public record of the open meeting reflects the Board's actions taken, if any, on the topic above.

I certify that this document is a true and correct record of the proceedings of the executive session of the Hood Central Appraisal District Board of Directors on the date and during the time indicated.

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Rod Litke  
Secretary