

# Hood Central Appraisal District

Board of Directors Meeting  
1902 W. Pearl St  
Granbury, Texas 76048

Notice is hereby given that on January 11, 2024, the Board of Directors of the Hood Central Appraisal District will meet in regular open session beginning at 5:00 p.m. at 1902 W. Pearl St., Granbury, Texas.

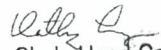
The public is welcome to address the Board of Directors during the public comment period under agenda Item 6 regarding any item on the agenda or any other issues under the Board's jurisdiction. During the Public Comments period, the Chair will allow each speaker three minutes in which to speak. The Board may refuse to hear comments on subjects not reasonably related to items on the agenda, to policies and procedures of the Hood CAD, to policies and procedures of Hood CAD Appraisal Review Board, or to other issues under the Board's jurisdiction. The Board may not respond to comments regarding the items not on the agenda.

## AGENDA

1. Call to Order
2. Verify the Presence of a Quorum with carry-Over Members of the 2022-2023 term
3. Execution and Filing of Anti-Bribery Statements (Comptroller Form 2201 or equivalent)
4. Administration of Oaths of Office to newly appointed board members for the 2024-2025 term
5. Organization of the Board – Appointment of Chair and Secretary of the Board
6. Recognize Visitors; Hear Public Comments
7. Action Items
  - a. General Action Items:
    - i. Action regarding approval of the Board of Directors meeting minutes December 14, 2023
8. Discussion Items
  - a. Discussion related to the benefits of optional staggered terms for the Board of Directors and the process necessary to initiate a change
9. Information Items
  - a. Report from the Chief Appraiser
    - Board of Directors Orientation

FILED FOR RECORD  
AT 4:08 P.M.

JAN 05 2024

  
County Clerk, Hood County, TX

- Update on 2023 Tax Year Collections
- Update on current district operations

**10. Propose Future Agenda Items; Set Next Meeting Date; Adjourn**

- a. Proposed Next meeting date: Thursday February 15, 2024

Hood Central Appraisal District  
Board of Directors Meeting  
December 14, 2023

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute. A quorum of the members of the Board attended in person at the HCAD Office.

These minutes are a summary of the only subjects the Board addressed and the actions it took.

**Members Present:**

Eddie Rodriguez, Chairman, Presiding Officer  
Ron Sutton  
Rick Frye  
Mark Jackson

**Member Not Present**

Monty Lewis

**Also Participating:**

Jeff Law, Chief Appraiser  
Cara Hilbrich, HCAD Auditor

Mr. Rodriguez called the meeting to order at 5:00pm., verified a quorum was present, that the notice was posted timely. The board took up the following agenda items:

**3. Recognize Visitors; Hear Public Comments**

Three members of the public spoke.

**4. Action Items**

**a. Consent Agenda Items**

1. Action regarding approval of Board of Director's meeting minutes from November 16, 2023 meeting
2. Action regarding approval of the financial statement from November 2023

Rick Frye made a motion to approve the Consent Agenda Items as presented. Mark Jackson seconded the motion. Motion carried. 4-0

**b. General Action Items**

1. Discuss and consider taking action regarding the adoption of a new Board of Director's Policy

Eddie Rodriguez made a motion to approve the proposed Board of Director's Policy Manual as amended. Ron Sutton seconded the motion. Motion carried 3-1 with Mark Jackson voting no

2. Discuss and consider taking action related to invoices received from Cauble Hoskins Architects, Baird Hampton & Brown, Inc.

Rick Frye made a motion to pay these firms for the service they have already rendered and instructed the Chief Appraiser to send a letter suspending any further services. Eddie Rodriguez seconded the motion. Motion carried. 3-1 with Ron Sutton voting no

3. Discuss and consider taking action to amend the 2023 adopted budget to make alterations to specific line items within the budget

Ron Sutton made a motion to approve the recommendation presented by staff for the line item adjustments to the 2023 budget for Hood Central Appraisal District. Rick Frye seconded the motion. Motion carried 4-0

4. Discuss and consider taking action to establish committed funds that could assist the board with expenditures related to future technology needs, expenditures regarding maintenance and upkeep of our building and property and expenditures related to property value litigation

Ron Sutton made the motion to establish a Technology committed fund of \$40,000, a Building Repair and Maintenance committed fund of \$20,000, and a Litigation committed fund of \$50,000 with the stipulations in place that deposits and withdrawals of monies from the funds can only be done with board action and approval; and each of the funds have a board established maximum dollar amount which is the numbers stated in this motion. Rick Frye seconded the motion. Motion carried 4-0

## **5. Information Items**

Jeff Law presented the Chief Appraiser's Report

- Update on 2023 Tax Collections

## **6. Recess to executive session pursuant to the following part(s) of the Texas Open Meetings Act Government Code Ch. 551, for the following purposes:**

Section 551.074(b) – Deliberation on the appointment, employment, evaluation, reassignment , duties, discipline, or dismissal of a public officer – evaluation of the Chief Appraiser

The Board recessed into executive session at 6:40pm. The Board reassembled to open session at 6:55pm.

### **7. Return to Open Session**

Mark Jackson made the motion to raise the Chief Appraiser's salary by 7% per discussion in executive session. Ron Sutton seconded the motion. Motion carried 4-0

### **8.Propose Future Agenda Items; Set Next Meeting Date; Adjourn**

No items were proposed. The next regular meeting was announced as Thursday, January 11, 2024. The meeting was adjourned at 7:10 pm.

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Ron Sutton, Secretary

**Certified Agenda of the Executive Session of  
Hood Central Appraisal District  
Board of Directors**

The Hood Central Appraisal District posted a written notice of today's open meeting and executive session of its Board of Directors and furnished copies of the notice to the Hood County Clerk. After the Board convened in open meeting, the chair announced publicly that the Board would recess under authority of the provisions of the Open Meetings Act identified in the posted notices. The chair then recessed the open meeting, the Board reassembled in executive session, and the chair announced that the executive session began on the following date and time:

Date: December 14, 2023

Time: 6:40PM

The Board deliberated in executive session on the following matters authorized by Texas Open Meetings Act Government Code Ch. 551:

Section 551.074 – Deliberation on personnel matters: for the purpose of considering appointment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: evaluation of Chief Appraiser

The chair then announced that the executive session ended on the following date and time:

Date: December 14, 2023

Time: 6:55PM

The Board then reassembled in open meeting. The Board took no action during its executive session. The public record of the open meeting reflects the Board's actions taken, if any, on the topic above.

I certify that this document is a true and correct record of the proceedings of the executive session of the Hood Central Appraisal District Board of Directors on the date and during the time indicated.

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Ron Sutton  
Secretary