

Hood Central Appraisal District
Board of Directors Meeting
December 14, 2023

This meeting was conducted "in person" and in compliance with the Open Meetings Act as written in statute. A quorum of the members of the Board attended in person at the HCAD Office.

These minutes are a summary of the only subjects the Board addressed and the actions it took.

Members Present:

Eddie Rodriquez, Chairman, Presiding Officer
Ron Sutton
Rick Frye
Mark Jackson

Member Not Present

Monty Lewis

Also Participating:

Jeff Law, Chief Appraiser
Cara Hilbrich, HCAD Auditor

Mr. Rodriquez called the meeting to order at 5:00pm., verified a quorum was present, that the notice was posted timely. The board took up the following agenda items:

3. Recognize Visitors; Hear Public Comments

Three members of the public spoke.

4. Action Items

a. Consent Agenda Items

1. Action regarding approval of Board of Director's meeting minutes from November 16, 2023 meeting
2. Action regarding approval of the financial statement from November 2023

Rick Frye made a motion to approve the Consent Agenda Items as presented. Mark Jackson seconded the motion. Motion carried. 4-0

b. General Action Items

1. Discuss and consider taking action regarding the adoption of a new Board of Director's Policy

Eddie Rodriguez made a motion to approve the proposed Board of Director's Policy Manual as amended. Ron Sutton seconded the motion. Motion carried 3-1 with Mark Jackson voting no

2. Discuss and consider taking action related to invoices received from Cauble Hoskins Architects, Baird Hampton & Brown, Inc.

Rick Frye made a motion to pay these firms for the service they have already rendered and instructed the Chief Appraiser to send a letter suspending any further services. Eddie Rodriguez seconded the motion. Motion carried. 3-1 with Ron Sutton voting no

3. Discuss and consider taking action to amend the 2023 adopted budget to make alterations to specific line items within the budget

Ron Sutton made a motion to approve the recommendation presented by staff for the line item adjustments to the 2023 budget for Hood Central Appraisal District. Rick Frye seconded the motion. Motion carried 4-0

4. Discuss and consider taking action to establish committed funds that could assist the board with expenditures related to future technology needs, expenditures regarding maintenance and upkeep of our building and property and expenditures related to property value litigation

Ron Sutton made the motion to establish a Technology committed fund of \$40,000, a Building Repair and Maintenance committed fund of \$20,000, and a Litigation committed fund of \$50,000 with the stipulations in place that deposits and withdrawals of monies from the funds can only be done with board action and approval; and each of the funds have a board established maximum dollar amount which is the numbers stated in this motion. Rick Frye seconded the motion. Motion carried 4-0

5. Information Items

Jeff Law presented the Chief Appraiser's Report

- Update on 2023 Tax Collections

6. Recess to executive session pursuant to the following part(s) of the Texas Open Meetings Act Government Code Ch. 551, for the following purposes:

Section 551.074(b) – Deliberation on the appointment, employment, evaluation, reassignment , duties, discipline, or dismissal of a public officer – evaluation of the Chief Appraiser

The Board recessed into executive session at 6:40pm. The Board reassembled to open session at 6:55pm.

7. Return to Open Session

Mark Jackson made the motion to raise the Chief Appraiser's salary by 7% per discussion in executive session. Ron Sutton seconded the motion. Motion carried 4-0

8. Propose Future Agenda Items; Set Next Meeting Date; Adjourn

No items were proposed. The next regular meeting was announced as Thursday, January 11, 2024. The meeting was adjourned at 7:10 pm.



Ron Sutton, Secretary